



CHRISTMAS FESTIVAL ON THE SQUARE

Theme: Favorite Christmas Movie

Vendor Application & Agreement

You will be responsible for the set-up/breakdown of your booth, and you must provide your own table and any other items you may need. For food trucks/trailers, please contact the [City of De Queen](#) for requirements and permits. Games and activities at booths are encouraged!

****NO ELECTRICITY AVAILABLE****

Please bring a generator or your own light source

Chamber Member (1 booth space)	Included in Membership
Vendor Booth Space	\$35.00
Non-Profit (Information only, no sales).....	\$0.00

Business/Organization Name:		
Contact:		
Mailing Address:		
City:	State:	Zip:
Phone:		
Email:		

Description of items to be sold (required):

- **DEC. 4 Application Deadline**
 - **DEC. 7 Christmas Festival**
- Vendor setup 2PM | Vendor open 4PM | Parade 6PM**

CREDIT CARD PAYMENT LINK: [VENDOR SPACE](#)

Pay by phone: Chamber at 870-584-3225

Mail to: Sevier County Chamber of Commerce
PO Box 67, De Queen, AR 71832

Drop off: 315 W. Stilwell Avenue, De Queen

For more information call the Chamber at 870-584-3225 or email to dqchamber@gmail.com



Terms & Conditions

- The display and merchandise of participant is subject to Lessor, Sevier County Chamber of Commerce, who reserves the right to require alteration, replacement and deletions of any material or activity which is deemed inappropriate for the festival.
- Lessor reserves the right to change booth assignments at any time deemed necessary.
- The undersigned hereby elects to and does release the Sevier County Chamber of Commerce and its respective officers, agents and employees for any and all claims, demands, rights or causes of action of whatsoever kind of nature which the undersigned has ever had or may now have or may hereafter have, whether now known or unknown, foreseen or unforeseen, arising from or by reason of or any way connected with any injuries, losses, damages, property damage or loss, or the result thereof, which heretofore has ever or hereafter may be sustained by the undersigned as a result of or in connection with or arising out of the undersigned's participations in Christmas on the Square.
- The undersigned acknowledges that in the case of severe or hazardous weather or any other act of God, there will be no reimbursement of booth fees, or any other monies submitted to the Chamber of Commerce, City of De Queen or Sevier County. No money of any kind or amount will be returned except in the case in booth space rejection by the COTS Committee.
- Sevier County Chamber will have the event official Santa Claus. **NO vendor shall have any other Santa at their booth.**

By signing below, you are acknowledging that you have read, understood, and will abide by the Terms & Conditions of Christmas on the Square.

Signature: _____

Date: _____

OFFICE USE ONLY Date rec'd: _____ Amt: \$ _____ Pmt. Type: Cash CC Ck # _____



Please keep!

IMPORTANT INFORMATION

DECEMBER 7 SEVIER COUNTY CHRISTMAS FESTIVAL

DECEMBER 4 Application Deadline

Vendor Setup 2:00 PM

Event Start 4:00 PM

Parade Start 6:00 PM

1. COTS will have the event official Santa Claus. NO vendor shall have any other Santa at their booth.
2. ** NO ELECTRICITY AVAILABLE **
3. Payment must accompany application form. Applications will not be reviewed for placement until payment has been received in full. Vendors not accepted will receive a refund.
4. Acceptance and placement of vendors is at sole discretion of the Christmas Festival committee. Applications will be accepted/denied at their discretion.
5. All Food vendors must provide their own trash can and a functioning, readily accessible Class K fire extinguisher. Dumping of grease or other food waste is not allowed and will be fined \$200.00.
6. Vendors are responsible for trash removal at the end of the day – failure to do so will result in ban from this and any other Chamber events.
7. Staking into the pavement for any reason is not allowed.
8. Any violators to any rules listed on this application will not be allowed to attend future events.
9. The festival is based on a first come first serve basis and previous vendors are not guaranteed acceptance.
10. Vendors are required to furnish their own chairs, tables, awnings, umbrellas, etc.
11. No refunds will be made for cancellation or removal for cause.
12. We are a family-friendly festival. As such, profanity, alcohol, adult entertainment-themed items or offensive related products are not permitted.